



Clarksville ISD P-TECH  
**P-TECH Staff Meeting**  
 Minutes

**Welcome to the Clarksville ISD P-TECH Staff Meeting!**

When: February 5<sup>th</sup>, 2025 at 10:00am

Where: Meeting to be held virtually on Teams.

**Attendees:**

Annette Hobbs	Cole Nichols
Colt Stacer	Sophia Kang
Dr. Marian Ellis	Michael Drewel
Pam Pellet	Quincy English

**Minutes:**

▪ **Old Business**

- WBL Review (All agendas and schedules have been received)
  - February 12<sup>th</sup>, 2025 – 11<sup>th</sup> Grade WLDG Quality Control Project at Turner Industries
  - February 19<sup>th</sup>, 2025 – Informational interviews for all P-TECH, all grades
  - April 23<sup>rd</sup>, 2025 – Workforce Solutions at Clarksville, Career Workshops for all P-TECH, 10<sup>th</sup> and 11<sup>th</sup> grade
  - **Need artifacts from these WBL experiences (reflections worksheets, project photos, workshop projects, etc.) as required by blueprint.**
- Benchmark Updates Required:

Task	Benchmark	Responsible Party	Status
Calendar of scheduled TSIA test administration dates, sign-up process, and intervention expectations	4.7	SG	Completed
Testing calendar and schedule for SAT, ACT, or other college readiness assessments	4.7	SG	Completed
Schedule of advising hours at PJC and CISD	5.2	SG	Completed
CISD Tutoring Schedule/Plan	5.3	SG	Completed
Advisory/study skills curriculum material	5.4	CISD/SG	Pending





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- IBCs (CTE)
  - CISD would like to set up quarterly instructor meeting to review IBC implementations
  - Pam Pellet will review the following table for accuracy/input:

IBC Name	Course Alignment (PEIMS Code)	Grade Level	Testing Location
AWS Certified Welder/AWS D1.1 Structural Steel	13002500	12 <sup>th</sup>	PJC
Texas State Florist's Association Knowledge Based Floral Certification			CISD
Entrepreneurship and Small Business	<b>13000900</b>	<b>11<sup>th</sup></b>	CISD
Adobe Certified Professional in Visual Design Using Adobe Photoshop	<b>13008900</b>	<b>10<sup>th</sup>/11<sup>th</sup></b>	CISD
ServSafe Manager	13022650	11 <sup>th</sup>	CISD
Certified Manufacturing Associate	<b>13037050</b>	<b>11<sup>th</sup></b>	CISD
Certified Nurse Aide (CNA)	13021230	12 <sup>th</sup>	PJC

\*Contents in bold are SG recommendations and are not currently being executed.

- **New Business**
  - List of accepted P-TECH students needed by end of February.
  - Bridge Planning
    - SG to provide outline of dates for the following activities so CISD team can evaluate.
    - College Prep w/ PJC – Need date options
      - Mrs. Hobbs - Would like to do it in May, before school is out.
      - Possible Dates:
        - May 7<sup>th</sup>
        - May 14<sup>th</sup>
        - Morning preferred, 9am
    - Worksite Tours w/ PRH and Turner – Need date options
      - Mrs. Hobbs – same dates available:
      - Possible Dates:
        - May 7<sup>th</sup>
        - May 14<sup>th</sup>
        - Morning preferred, 9am
    - P-TECH Intro & Team Building exercises (2hrs)
      - P-TECH expectations (CISD)



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- P-TECH Culture (CISD)
- Team Building Activity (CISD)
- P-TECH Specific (2hrs per P-TECH)
  - Activity 1
  - Life Skills Activity
- Key Dates
  - Professional Development for CTE/P-TECH leadership – **April 4<sup>th</sup>, 1:00pm-3:00pm, Auditorium**
  - SG will follow up for next advisory board and leadership meeting dates.
- P-TECH Nursing Alignment w/ PJC
  - Need to coordinate w/ PJC, Nursing classes were not coordinated smoothly due to updated enrollment process
  - SG will coordinate meeting with PJC to review process and prevent future issues
  - Fall semester schedule will come out around April/May, enrollment forms are filled out in February now (per Mrs. Pellet)
  - Future advisory board agendas should include enrollment process updates
- Spring Break – March 10<sup>th</sup>/14<sup>th</sup>
- Welding needs feedback for new shop layout
  - Discussed the idea of setting up a tour with welding partners at Clarksville
  - Input from other schools in the SG network is appreciated